JOB DESCRIPTION

Job Title: Parent Coach
Reports To: Program Manager
FLSA Status: Non-Exempt

SUMMARY: The Yolo Crisis Nursery is seeking a Parent Coach to implement the Attachment and Biobehavioral Catch-Up Home Visitation Program (ABC) with child welfare-involved families that are actively in family reunification services and transitioning to family maintenance services with children ages 3 months- 4 years old. ABC is an evidence-based program developed by Mary Dozier and her team at the University of Delaware to help caregivers provide nurturing care to their children by encouraging positive engagement and interaction. It is a home-based parent-coaching program that supports and teaches parents and caregivers to parent with sensitivity, promote secure attachment, and promote strong self-regulation. ABC is comprised of 10 weekly home visits per family during which the Parent Coach provides in-the-moment feedback and support. This position is full-time exempt and primarily based in Woodland, however travel throughout the County is required to conduct home visits.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Attend required ABC training(s) and complete all supervision requirements to receive certification(s)
- Implement the ABC home visiting program with referred clients including:
    - Facilitating 10 weekly hour-long home visits with parents/caregivers of children ages 3 months – 4 years
    - Providing in-the-moment feedback about the parent's/caregiver's interactions with his/her child
    - Enhancing parent's/caregiver's understanding of ABC and supporting him/her in practicing the target behaviors
    - Recording weekly sessions and providing video feedback to highlight strengths, celebrate changes in behavior, and identify areas for improvement
    - Review recordings and collect data on target behaviors
    - Compile data to monitor progress and report program results
- Participate in Child Family Team Meetings on a regular basis
- Partner with County of Yolo Child, Youth, and Family Branch to support the safety plan developed with CWS families
- Collaborate with First 5 Yolo to compile demographic information and performance measure outcomes
- Utilize provided data systems for video editing, data collection, and reporting
- Other duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. All employees are responsible for keeping job requirements up to date. This can include but are not limited to certifications, licensure, and maintaining a clear criminal record.

Must be proficient in Windows, Microsoft Office, Outlook, database software and internet use.

- Proficient in MS Office Suite
- Possession of a valid California Driver's License
- Experience with data collection and reporting preferred

EDUCATION AND/OR EXPERIENCE

- Associates degree from an accredited college or university in the area of child development, psychology, education, or a field directly related to the duties of the position is required. Bachelor's degree preferred.
- Minimum of 1 year full-time work experience working with parents and children with an emphasis on parent support.

LANGUAGE SKILLS

- Effective communication skills including writing, public speaking active listening skills.
- Conflict resolution skills.
- Bilingual in Spanish, preferred.

OTHER SKILLS AND ABILITIES

- Requires a high level of interpersonal skills to handle sensitive and confidential situations and documentation.
- High tolerance and respect for individual survival strategies while promoting ever increasing healthier choices.
- High degree of sensitivity to and respect for diversity and cultural issues involved in working with clients of varying ethnic backgrounds and income levels.
- Ability to communicate the roles and relative perspectives of family team, community partners, inter- and intra-agency partners, coworkers, and management.
- Must be able to elicit, appreciate, and incorporate divergent perspectives in safety action plans and strategies to help youth stabilize in a placement and connect them with a safe environment and family.
- Experience developing creative methods to ensure individualized culturally sensitive services.
- Experience with the management of scope of practice with attention to coordination of family support.

- Experience with crisis intervention and peer counseling for survivors and their support networks.
- Must be trained in trauma informed care.
- Must be able to work independently and within a team.
- Must have excellent organizational and project management skills.
- Must have knowledge of office administration procedures and the use of and operation of standard office equipment.

PHYSICAL AND EMOTIONAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee must be able to talk and hear to effectively communicate with clients, staff and volunteers. While performing the duties of this job, the employee is frequently required to sit, stand, walk, use hands to finger, handle or feel, and reach with hands and arms. The employee must occasionally climb or balance, jog, stoop, kneel, crouch and crawl. Employee must occasionally lift and or move up to 50 pounds and is occasionally exposed to outside weather conditions. The employee is occasionally required to drive. The noise level in the work environment is moderate.